



Please read the following and make sure your child is aware of our policies to make each class run as smoothly as possible. All Covid-19 procedures are subject to change based on the continuous evaluation of our processes along with the latest CDC guidelines.

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### SCREENING PROCEDURE

Before entering the gymnastics gym every day, each child will be screened based on the following procedures.

- Parents will fill out the [Health Questionnaire](#) on their phone & show the passing check mark in person.
- If carpooling with children in other families, we will need to see a separate check mark for each separate family.
- Temperature will be taken.

Children will be allowed to enter the gym after both a green check mark and a temperature below 100 are met.

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### WHAT TO WEAR

#### Apparel

- Elementary Girls
  - A face covering is required. It will be up to the instructor's discretion if the face covering needs to be removed for certain skills.
  - Leotard is required. A one-piece bathing suit or dance leotard (no skirt attached) is appropriate as well.
  - Athletic shorts are acceptable with leotard (no pants that drag on the floor, or tights that cover your child's feet).
- Elementary Boys
  - A face covering is required. It will be up to the instructor's discretion if the face covering needs to be removed for certain skills.
  - T-shirt tucked in with athletic shorts.
  - No buttons, zippers, or long strings on clothing.
- Preschool
  - A face covering is required when entering the building. Masks are optional but encouraged for class time.
  - Girls - a leotard is preferred. A one-piece bathing suit or dance leotard (no skirt attached) is appropriate as well. An alternate option is a tight-fitting top or t-shirt that can be tucked in with athletic shorts. No pants that drag on the floor, tights that cover your child's feet, or skirts/dresses.
  - Boys - a t-shirt tucked in with athletic shorts. No buttons, zippers, or long strings on clothing.

**Hair** – Hair should be pulled back into a tight ponytail. If hair is not long enough, clips should be used to ensure that hair stays out of the eyes. Hairspray is recommended. No bows, headbands, or any other hair pieces that will affect your child's ability to roll upside down.

**Jewelry** – Remove all jewelry and fit-bits prior to class. Jewelry can be unsafe to your child while doing gymnastics and can affect the coach's ability to safely spot.

- We are not responsible for lost jewelry. It is best to leave this jewelry & any other valuables at home.

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### PARKING

*A photo ID (membership card or driver's license) is required for entrance into the both the parking lot and building.*

**JCC Members** – A registered TollTag and/or parking sticker on your car is needed for entry. There is no charge to your TollTag.

**Non-Member Participants** – Please have a parking sticker on your car to expedite entering the campus. You may obtain a sticker at the sports & fitness desk during regular main building hours.



### **DROP OFF & PICK UP**

**Where to Enter** – Currently, all class participants should enter through sports & fitness.

**Arriving at the gym** – All class participants need to be walked into the gymnastics gym with an adult. We recommend you arrive early to allow time for additional screening procedures. They will be screened at the gym door & let into the gym when class is starting.

**Late arrivals** will need to wait outside the gymnastics door until a gymnastics staff person is able to screen & admit them.

**Pick up** – Following class, all children must be picked up by an adult outside the gymnastics gym. If this will not be a parent/guardian, notify our office before class.

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### **ADDITIONAL PROCEDURES**

**Restroom** – Please make sure your child uses the restroom directly before class. We have one restroom in the back area of our gym that can be used if needed during classes.

**Email Correspondence** – Most class reminders and future class information are sent via email. Please keep us updated if you would like to change, remove, or add an email to our distribution list.

**Physical Distancing** - We will do our best to ensure physical distancing in the gym but cannot always guarantee six feet of distance between children or coaches.

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### **MAKEUP & REFUND POLICIES**

#### **Makeup policy**

In order to keep consistent classes and small instructor-to-student ratios, we do not offer makeup classes. Rather, we factor into pricing that children will potentially miss a class each session.

#### **Cancellation/Refund policy**

The JCC reserves the right to cancel a class if there is insufficient registration. If a class or activity is cancelled, you are notified, and a full refund is processed automatically. Please allow 1-2 weeks to receive your refund. If you cancel your enrollment in a class or activity before the cancellation deadline (or before the activity has begun if no cancellation deadline is specified), a \$10 administrative fee is deducted from your refund. Once the cancellation deadline has passed (or the activity has begun), there are no refunds.

#### **Covid-19 Closure Policies**

If a class has not started and the J is forced to close there will be a full refund.

If a class has started and the J is forced to close, a credit will be issued for the classes missed if the classes are unable to be made up before the end of the session.

#### **Covid-19 Quarantine Periods Reimbursement Policies**

If a child(ren) is required to quarantine because of an exposure in his/her household there will be no credit or refund of program related fees.

If a child is required to quarantine by the JCC because of a covid event, a credit will be provided for the days quarantined.

Credits will be applied to accounts at the end of December and the end of May and may be used for any program fees except membership.

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Last and most important, your child is required to have fun! Thank you for your cooperation! We look forward to having your child in our class. Please contact us with any questions/concerns.