



**Jewish Community Center of Dallas**  
**JOB DESCRIPTION**  
**2020**

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**JOB TITLE:** LKSA Swim Instructor

**REPORTS TO:** LKSA Managing Director

**OVERVIEW:** The LKSA Swim Instructor will report to the LKSA Managing Director and will instruct lessons in the Swim Right Method® curriculum of the Lenny Krayzelburg Swim Academy at the Dallas JCC. This part time, nonexempt position will work a maximum of 29 hours a week (weekend hours required). This position does not offer benefits. EOE (equal opportunity employer).

**RESPONSIBILITIES:**

- Instruct swim lessons in the Swim Right® Method
- Adhere to LKSA policies and procedures
- Maintain professional appearance and attitude
- Work within the swim instructor team
- Maintain logs of student progress and attendance
- Maintain cleanliness of pool deck and pool office
- Maintain safety and work as part of the aquatics safety team

**REQUIREMENTS:**

- Previous experience in swim instruction preferred
- 40+ Hour Swim Right Method® training included
- 2 weeks of training and shadowing with senior LKSA staff
- Customer service experience/training

It is expected that the LKSA Swim Instructor will be a team player as part of the Sports and Fitness team as well as the JCC Professional Staff team. He/she is expected to be aware of the JCC Mission Statement and to work within the framework of the mission statement. He/she is expected to be innovative, imaginative and a positive role model. He/she must strive to provide the best program available for our members. His/her customer service skills and interpersonal skills must impact every aspect of the job. Responsibilities of the job may be changed as the needs of the JCC and/or community change. However, this will not be done without prior consultation with the Aquatics Director.

By signing and acknowledging this Job Description, I verify that I understand all my duties, I am physically able to perform all these duties and I understand that unsatisfactory performance may lead to termination of employment.

Employee Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_