



Jewish Community Center of Dallas

JOB DESCRIPTION

2020

JOB TITLE: Day Camp Jr. Counselor

REPORTS TO: Director of Camping Services

OVERVIEW: Jr. Counselors are assigned to a group of campers to supervise them, engage in camping activities, planning activities (as applicable), assisting with swim lessons, being a positive role model, being flexible, and having a positive attitude throughout each day. Jr. Counselors will be assigned a Sr. Counselor and supervised by a Unit Head, but will report to the Camp Director. This position is classified as a Part-Time, Seasonal, Non-Exempt and is not benefits eligible. The Jewish Community Center is an EOE (equal opportunity employer).

RESPONSIBILITIES:

- Protect the health and safety (emotional and physical) of all campers while at camp and on any trips
- Provide experiences that promote individual and group growth
- Actively participate in all aspects of the camp experience with the campers
- Serve as a role model for young children while emphasizing Jewish values
- Follow the assigned work schedule
- Remain with the assigned camp tribe, except during assigned break time(s)
- Participate in all camper activities and interact with the campers during these activities
- Know where assigned campers are located while at camp and on trips
- Performs other duties as assigned by supervisor(s).

EDUCATION/EXPERIENCE/REQUIREMENTS:

- Age 15 by August 31 or entering 10th grade
- Ability to cooperate with others
- Ability to supervise campers
- Strong interpersonal skills
- Ability to carry-out daily and special programs
- Experience working with children
- Demonstrates an energetic and positive attitude
- Be dependable and have excellent communication skills
- Professional in appearance, manner and tone
- Possess an attitude that makes for harmonious cooperation with campers, parents, and other staff

It is expected the Jr. Counselor will be a team player as part of the JCC Camp Staff. He/she is expected to be aware of the JCC Mission Statement and work within the frameworks of that mission. Responsibilities of the job may be changed as the needs of the JCC and/or community change.

By signing and acknowledging this Job Description, I verify that I understand all my duties, that I am physically able to perform all these duties and that I understand that unsatisfactory performance may lead to termination of employment.

Employee Signature: _____ Printed Name: _____ Date: _____

Supervisor Signature: _____ Printed Name: _____ Date: _____